

quick!Preferences

Backup & Warnings | Web Settings | Office Info | Reports | Services

Global Settings | Workstation/Branch | Messaging & Paging | Agent Station | Appointments | Listings

Appointment Slips

Print Key Slips?
 Use HTML?
 Show Listing Type?
 Show Appointment Notes?
 Show Company Name?
 Show Day and Time?
 Show 2nd Number?
 Enable Notify Showing Office by Email
 Hide ltx in Appt Email Slip to listing agent

Auto Dialer

Prefix: (required to access outside line)
 Area Code: (will be stripped from phone numbers)
 COM Port: 1
 Settings: 2400,E,7,1 (Default: 9600,N,8,1)

Flag this box to enable confirmations by e-mail

SHAPIRO	MARGARET	RE/MAX PROFESSIONALS INC.	416-236-1241
SHAPIRO	PHYLLIS A	REALTY PARTNERS CORP.	416-507-9844
SHAPIRO	RICK	ROYAL LEPAGE YOUR COMMUNIT	905-884-8700
SHAPIRO	ROGER	COLDWELL BANKER RES. R.E.	305-253-2800
Shapiro	Rose	Emphasys Software	905-944-9080
SHAPIRO	SEAN BRENT	HOMELIFE/VISION REALTY INC.	416-383-1828

Does Business As Name: Opt-out of Showing Feedback

Last Name First Name

Board Name:

Last Name First Name

Company

Short Form Use the short form in appt notice/msg

Phones (Office) (B) Fax

Agent Email Office Email

Address Notes

City Province

Postal

Buttons: Cancel, Save, Delete, Mass Change Company Info, Print List, Exit

Enter Office e-mail address to send the confirmation to Showing Agent's Office, or agent's e-mail address to send the confirmation directly to showing agent

Confirming showing

Appointment Confirmed

Call Showing Agent Office
Seller Confirmed
Appointment Confirmed? Yes
New button → Notify Showing Agent
Access: Lockbox

Message

Change Status Edit Cancel Save + Exit Save + Next

Notify Showing Agent

To: rshapiro@emphasys-software.com
From: support@les.ca
Subject: Appointment for: Rose Shapiro, 229 Bayview Fairways Ave (S)

Address: 229 Bayview Fairways Ave (S)
Date/Time of Appt: Oct 13 03:00-04:00 PM
Appt Status: Appointment Confirmed
Message: knock first
Access: LBX(NEW)
Showing Instructions: This field indicates what showing agent needs to know, once he is inside the house: alarm system combination, restrictions from the seller - do not bother the tenant in the basement, leave the business card, turn the lights off; warnings like friendly dogs and so on
Listing Company: Leading Edge's Software Realty Inc., Brokerage
Phone:

Send Cancel

Click "Send" to e-mail confirmation to showing agent, or showing agent's company.